

COMMUNITY RESOURCES COMMITTEE MEETING  
MINUTES  
July 25, 2018

**Members Present:** Jason Ratts, Rose Ruzic, Vera Small, Todd Smith, Lori Williams

**Members Absent:** Linda Fulgenzi

**Others Present:** Sharmin Doering, Sarah Graham, Craig Hall

Vice-Chair Ratts called the meeting to order at 5:00 p.m.

Ratts requested a motion to approve the minutes from June 27, 2018. A motion to approve the minutes was made by Williams and seconded by Small. Motion carried (5-0).

Sarah Graham, LLWA, addressed the Committee requesting approval to hire an Assistant Director at an annual salary of \$65,000 effective September 1, 2018. This is a new position due to a department reorganization and will replace a vacant position with additional duties. A motion to approve the request was made by Smith and seconded by Williams. Motion carried (5-0).

Graham presented the Committee with the monthly report. A complete copy of the Executive Director Report is on file in the County Board Office.

Sharmin Doering, Community Resources, requested that the agenda item, the Resolution authorizing the Intergovernmental Agreement with the Sangamon County Water Reclamation District, be tabled. A motion to approve the request was made by Williams and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of a Resolution authorizing Sangamon County to establish a weatherization trainee program in partnership with Ameren of Illinois. This program will run from September 4, 2018 thru August 31, 2019. A motion to approve the request and forward to the County Board was made by Williams and seconded by Small. Motion carried (5-0).

Doering requested approval of a CSBG budget modification with an increase in funding in the amount of \$44,178. A motion to approve the request was made by Smith and seconded by Williams. Motion carried (5-0).

Doering requested approval of a Resolution authorizing Sangamon County to enter into a contract with Lincoln Land Community College to provide a comprehensive 18-week C.N.A. course to income-eligible customers in Sangamon County. Discussion was held on the coordination of services offered by both LLWA and Community Resources for the C.N.A. program so that there would not be any duplication of services. A motion to approve the request and forward to the County Board was made by Small and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of the CSBG Scholarship Report with \$30,250 being awarded to 14 recipients. A motion to approve the request was made by Williams and seconded by Small. Motion carried (5-0).

Doering requested approval of a Resolution authorizing Sangamon County to enter into a contract with Fishes and Loaves Outreach Ministry to provide C.N.A./P.C.A. tuition and C.N.A. transportation assistance to income eligible customers. A motion to approve the request and forward to the County Board was made by Small and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of an Oversight Committee Resolution authorizing Sangamon County Community Resources to provide Catholic Charities St. Clare's Dental Clinic with up to \$14,649 using 2018 CSBG funding for eligible dental services. A motion to approve the request was made by Williams and seconded by Smith. Motion carried (5-0).

Doering requested approval of an Oversight Committee Resolution authorizing Sangamon County Community Resources to provide Luer's with up to \$17,452 using 2018 CSBG funding for school uniforms. After discussion on the use of other vendors, a motion to approve the request was made by Small and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of a travel request for her to attend the Community Action Partnership 2018 Annual Convention held in Denver, CO on August 27-31, 2018. While there, Doering will participate in sessions with Federal partners. Receive legislative updates regarding funding levels, gain enhanced skills in effective administration and governance, date integration and performance at the front line, present at the Certified Community Action Professional (CCAP) Orientation workshop, speak at the CCAP luncheon and present CCAP awards. A motion to approve the request was made by Williams and seconded by Small. Motion carried (5-0).

Doering requested approval of the Ameren Innovators grant with anticipated grant revenue of \$10,000. A motion to approve the request and forward to the Finance Committee was made by Williams and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of the State LIHEAP Grant with anticipated grant revenue of \$1,271,000. A motion to approve the request and forward to the Finance Committee was made by Williams and seconded by Small. Motion carried (5-0).

Doering requested approval of the HHS Weatherization Grant with anticipated grant revenue of \$345,662. A motion to approve the request and forward to the Finance Committee was made by Williams and seconded by Smith. Motion carried (5-0).

Doering requested approval of the State Weatherization Grant with anticipated grant revenue of \$147,906. A motion to approve the request and forward to the Finance Committee was made by Williams and seconded by Ruzic. Motion carried (5-0).

Doering requested approval of the DOE Weatherization Grant with anticipated grant revenue of \$199,106. A motion to approve the request and forward to the Finance Committee was made by Ruzic and seconded by Williams. Motion carried (5-0).

Doering presented the Committee with the monthly report. A complete copy of the Executive Director Report is on file in the County Board Office.

There was no old business or public comment.

Ratts requested a motion to approve the requisitions. A motion to approve the requisitions was made by Williams and seconded by Ruzic. Motion carried (5-0).

A motion to adjourn was made by Ruzic and seconded by Small. Motion carried (5-0). Meeting adjourned.

APPROVED